

BOARD of GOVERNANCE (BoG) MEETING

Held on Thursday, 30 December 2024 at 7:00 PM - Online

PRESENT:

Prof Geoffrey Alderman: (GA)	Chair
Prof Bahadori-Jahromi Ali (BA)	University of West London
Dr Alan Janbey: (AJ)	LCUCK
Dr Thomas Frank: (TF)	LCUCK
Dr Barbara Matczak: (BM)	LCUCK
Ms Fahmida Khan: (FK)	LCUCK
Mr Shyam Sharma: (SS)	LCUCK

Agenda Items:	Action	
	Who	When
WELCOME NOTE GA welcomed All members of BoG.		
1. APOLOGIES FOR ABSENCE Dr Peter Hill: (PH) St Mary's University Prof Mohamed Darwish: (MD) Brunel University Mr Joseph Rose: (JR) LCUCK	Apologies noted	
2. Minutes of previous meeting The Board approved the minutes of the previous meeting.		
3. Student Recruitment The College has maintained consistent recruitment levels, in line with previous academic years. There are 3 intake per academic year – Autumn, Spring and Summer. 4. Financial Return 2024 The Board received a detailed report on the College's financial return for the 2024 cycle, including a review of the financial projections for the next 5 years. The final report demonstrated that the College has maintained a resilient, and sustainable financial position over recent years with strong financial controls. The Office for Students (OfS) has indicated that it was satisfied with the College's financial trajectory and management approach. The return has been formally approved by the OfS		

and is now progressing through final sign-off.

Following a comprehensive discussion, the Board unanimously approved the College's financial return 2024, including the workbook, commentary and audited financial statements for the year ended 31 July 2024, and affirming its alignment with institutional priorities and its role in supporting the College's long-term strategic goals.

5. Review of Management and Governance

As part of a five-year cycle, the College is currently undertaking a comprehensive review of governance structures and procedures, including:

- Evaluation of Terms of Reference (ToRs) for all Boards and Committees
- Assessment of Board of Governors' adherence to the Nolan Principles
- Review of compliance with consumer protection law
- Review of the Schedule of Business

A summary statement of the outcomes will be presented at the next Board meeting.

6. Academic Risk Register

The Board reviewed the latest versions of the College's Corporate, Prevent, and Academic Risk Registers.

It was noted that several staff members have completed online refresher training.

The Risk Register was reviewed, approved, and signed off by the Board.

7. Minutes of the Academic Board

The minutes of the most recent Academic Board meeting were received and formally approved.

8. AOB

The College is preparing for its application for Approved (Fee Cap) registration status. The OfS has temporarily paused accepting new applications until August 2025.

The College intends to participate in forthcoming consultation events related to proposed OfS registration reforms.

Dates of future Meetings:

TBC

Minutes Signed: Professor G Alderman

Date: 30/01/2025