

**BOARD of GOVERNANCE (BoG) MEETING**

**Held on Sunday , 27<sup>th</sup> September 2020 at 12:00 Noon - Online (Zoom)**

IMPORTANT NOTE: The format of this minute template should be followed and maintained.

**PRESENT:**

Prof Geoffrey Alderman: (GA)	Chair
Prof Mohamed Darwish: (MD)	Brunel University
Prof Bahadori-Jahromi Ali (BA)	University of West London
Dr Peter Hill: (PH)	St Mary's University
Dr Alan Janbey: (AJ)	LCUCK
Mr Michael Scott: (MS)	LCUCK
Mr Joseph Rose: (JR)	LCUCK
Dr Barbara Matczak: (BM)	LCUCK
Ms Fahmida Khan: (FK)	LCUCK

Agenda Items:	Action	
	Who	When
<b>WELCOME NOTE</b>  GA welcomed All members of BoG.		
<b>1. APOLOGIES FOR ABSENCE</b>  Dr Kenneth Ip: (KI) University of Brighton Dr Thomas Frank: (TF) LCUCK Mr D Bishop: (DB) College of NWL Dr Najmeldeen Al-Falahe:(NA) Psychiatrist	<b>Apologies noted</b>	
<b>2. Minutes of previous meeting</b> The Board approved the minutes of the previous meeting.		
<b>3. Matters Arising Not Elsewhere On The Agenda</b>  Financial return for London College has been submitted and accepted by the OfS.  Effect of Brexit on EU students were discussed. The sector is awaiting for updates on the status of EU students in 20/21. The current regulations will be in place till the end of Brexit transition in Dec 2020.		

#### 4. **Coronavirus COVID 19:**

The College is successfully continuing Blended learning for all programmes. Assessments have been adjusted to comply with online delivery. Staff and students were provided training manuals and sessions on the use of remote systems.

Staff and students who visit college do so in line with PHE published guidelines, observing social distancing rules.

Colleges Outbreak plan sent to the Director of Public Health – Hounslow and the college is waiting for further instruction. College SMT is maintain a watching brief on the developing situation on COVID 19 regulations and will adapt accordingly.

#### 5. **Student Recruitment 2020**

College had a good student enrolment in Autumn 2020, in line with recruitment numbers in the previous year.

#### 6. **Access and Participation Plan**

Colleges Steering group chaired by the Provost had met during the Summer to consider how the College might draft a full Access & Participation Plan to be approved by the Office for Students, with a view to the College obtaining OfS registration at the “Approved (Fee Cap)” level. The draft is in early stages.

It was noted that currently OfS has temporarily paused all registration and approvals.

#### 7. **Academic Risk Register**

The Board approved the College Academic Risk Register.

#### 8. **Prevent**

DfE HE/FE London Network had met remotely on 4 August 2020 and the unconfirmed minutes have been circulated.

#### 9. **Minutes of Academic Board**

Next Academic board is due in Nov 2020.

#### 10. **AOB**

Documents on reducing bureaucracy of OfS. Statement on OfS continuing to reduce duplication and bureaucracy.

#### 11. **Proposed dates of future Meetings:**

It was decided that future meetings will be held on weekday evening at 7pm – Online (Zoom)

**Next Meeting** : 17 Dec 2020 – 7pm Online (Zoom)