BOARD of GOVERNANCE (BoG) MEETING

Held on Sunday , 16th February 2020 at 12:00 Noon in the Board Room

IMPORTANT NOTE: The format of this minute template should be followed and maintained.

PRESENT:

Prof Geoffrey Alderman:	(GA)	Chair
Prof Mohamed Darwish:	(MD)	Brunel University
Dr Peter Hill:	(PH)	St Mary's University
Dr Bahadori-Jahromi Ali	(BA)	University of West London
Mr D Bishop:	(DB)	College of NWL
Dr Thomas Frank:	(TF)	LCUCK
Dr Barbara Morris:	(BM)	LCUCK
Ms Fahmida Khan:	(FK)	LCUCK
Mr Shyam Sharma:	(SS)	LCUCK

Agenda Items:	**Action** **Who** **When**
WELCOME NOTE **GA** welcomed All members of BoG.	
1. **APOLOGIES FOR ABSENCE** Dr Alan Janbey: (AJ) LCUCK Mr Michael Scott: (MS) LCUCK Mr Joseph Rose: (JR) LCUCK Dr John Dwyer: (JD) University of Roehampton Dr Kenneth Ip: (KI) University of Brighton Dr Najmeldeen Al-Falahe: (NA) Psychiatrist	**Apologies noted**
2. **Minutes of previous meeting** The Board approved the minutes of the previous meeting.	
3. **Matters Arising Not Elsewhere On The Agenda** The Minutes of the Academic Board and Quality Standards Committee will be circulated ahead of the next BoG meeting.	

4. **Coronavirus COVID 19:**

The College has made staff and students aware of COVID 19 via posters/leaflets. College will draft an updated notice on COVID 19 based on Department of Health guidelines. Hand sanitisers to be located around the college as an additional health measure.

5. **Risk Register**

The Board is asked to approve by exception the Mitigations which have been added to the Risk Register, and which will be circulated as soon as possible after today's meeting.

6. **Prevent**

The Board noted recent publications from the Office for Students concerning Prevent Monitoring in 2019. The OfS Prevent team has mandated a distinct Prevent Risk Register which reflects local circumstances. The Chair to draft a tentative Prevent Risk Register based on local circumstances.

The Board noted that the Safeguarding Officers for the College are Mike Scott – Principal and Janice Dempster–Ellis – SENCo. The College's Prevent Steering Group will hold its first meeting 4th March 2020. College to invite local government prevent Education coordinator or equivalent.

All members of BoG to undergo online Prevent training if they have not already done so; relevant certificates evidencing completion of this training are to be forwarded to the Registrar. The meeting noted that the College has submitted its annual prevent monitoring return to the OfS.

7. **Financial Return to the OfS**

The College's financial return was discussed. The Board unanimously approved the College's financial return to the OfS.

8. **AOB**

Effect of Brexit on EU Students – the existing EU students' rights are secured. DfE is yet to finalise the rights of the new students joining from Jan 2021. Further updates to be provided in due course.

Proposed dates of future Meetings:

3 May 2020
2 August 2020

Minutes Signed: Professor G Alderman **Date: 25/02/2020**